



Position: *Trainer & Job Coach*

Reports To: *Director*

Status: *Full-Time*

Wage: *TBD*

Job Summary:

Trainer and job coach will assist in the training and coaching of trainees in all areas of their vocational training program as well as to provide the same to partner businesses as they receive trainees into their operations. Trainer and job coach reports directly to the director.

Responsibilities:

- Provide coaching/training to prospective employment partners
- Intake and enrollment assessment and processing
- Assessing trainee progress and development
- Ongoing communication with parents
- Some social media marketing activities
- Acquire retail food and beverage training to be better prepared to provide similar training
- Develop and implement individual learning plans
- Program and curriculum development
- General administrative activities

Qualifications:

- Bachelors in special education, psychology or social work
- Experience working with people who have different developmental and intellectual abilities
- Passion for working with and advocating for people with different abilities
- Clean police background report
- Flexible and enthusiastic about developing new skills
- Ability to work independently with strong personal management skills
- Conversational English

Contact Email Addresses

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